

# ANNUAL QUALITY ASSURANCE REPORT (AQAR 2018-2019)



**CSTS GOVT. DEGREE KALASALA, JANGAREDDIGUDEM, W.G. DIST, A.P.**

## **The Annual Quality Assurance Report (AQAR) of the IQAC**

All NAAC accredited Institutions will submit an annual self-reviewed progress report NAAC, through it's IQAC. The report is detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: the AQAR period would be the academic year. For example, July 1, 2012 to June 30, 2013)

# Part – A

## 1. Details of the Institution

1.1 Name of the Institution

CSTS Government Kalasala,  
Janagareddigudem

1.2 Address Line 1

5 – 149/3

Address Line 2

Srinivasapuram Road

City/Town

Janagareddigudem

State

Andrapradesh

Pin - Code

534447

Institution e-mail address

Janagareddigudem.manatv@gmail.com

Contact Nos

08821 - 225310

Name of the Head of the Institution:

Sri. P. Divakara Rao

Tel. No. with STD Code:

08821 - 225310

Mobile:

91 - 9912657334

Name of the IQAC Co - ordinator

Sri P. Mahalakshmi Naidu

Moble :

7989952153

IQAC e-mail address:

jangareddigudem.manatv@gmail.com

1.3 NAAC Track ID(For ex. MHC0GN  
18879)

08821 - 225310

**1.4 NAAC Executive Committee No. & Date:**

*(For Example EC/32/A&A/143 dated 3-5-2004.*

*This EC no. is available in the right corner- bottom  
of your institution's Accreditation Certificate)*

1.5 Website address:

[www.cstsgk.ac.in](http://www.cstsgk.ac.in)

Web-link of the AQAR:

[www.cstsgk.ac.in/AQAR](http://www.cstsgk.ac.in/AQAR) 2018-2019

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
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1	1 <sup>st</sup> Cycle	B+	76.4	2007	2012
2	2 <sup>nd</sup> Cycle	C	1.98	2019	2025
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

1.7 Date of Establishment of IQAC: DD/MM/YYYY

1.8 AQAR for the year (for example 2010-11)

1.9. Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

i. AQAR \_\_\_\_\_ (DD/MM/YYYY)

ii. AQAR \_\_\_\_\_ (DD/MM/YYYY)

iii. AQAR \_\_\_\_\_ (DD/MM/YYYY)

iv. AQAR \_\_\_\_\_ (DD/MM/YYYY)

1.10 Institutional Status

University: State  Central  Deemed  Private

Affiliated College: Yes  NO

Constituent College: Yes  NO

Autonomous college of UGC: Yes  No

Regulatory Agency approved Institution: Not Applicable

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financin  Totally Self-financin

1.11. Type of Faculty/Programme

Art  Scien  Comm   PEI (Phys Edu)   
TEI (Edu)  Engineerin  Health Scienc  Management   
Others (Specify)

1.12. Name of the Affiliating University (*for the Colleges*)

Adikavi Nannaya University,  
Rajamahendravaram

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

*Autonomy by State/Central Govt. / University*

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programmer

DBT

UGC-Innovative PG programmes

Any other (*Specify*)

UGC-COP Programmes

2. **IQAC Composition and Activities**

2.1 *No. of Teachers*

4

2.2 No. of Administrative/Technical staff

1
---

2.3 No. of students

2
---

2.4 No. of Management representatives

-
---

2.5 No. of Alumni

2
---

2.6 No. of any other stakeholder and community representatives

1
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2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.5 No. of Alumni

10
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2.10 No. of IQAC meetings held

3
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2.11 No. of meetings with various stakeholders:

No.
2

Faculty 

3
---

Non-Teaching Staff 

2
---

 Students

1
---

 Alumni

-
---

 Others

2.12 Has IQAC received any funding from UGC during the year? 

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√
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If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.     International     National     e     Institution Level   

(ii) Themes

“ Achieving and sustaining excellence as a teacher “

2.14 Significant Activities and contributions made by IQAC

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements

*\* Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body Yes  No

Management System  At  body

Provide the details of the action taken

The AQAR was Placed before the college Planning and development council ( CPDC ) to provide them first hand information on overall institutional developments and to invite suggestions if any.

## PART-B

### THE ANNUAL QUALITY ASSURANCE REPORT 2018-2019

CSTS GOVT. KALASALA, JANGAREDDIGUDEM, W.G. DIST, A.P.

#### CRITERION-I

##### 1. Curricular Aspects :

##### 1.1. Details about Academic Programmes (2018-19)

Levels of the programme	Number of Existing programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added/career oriented programmes
PhDs	-	-	-	-
PG	-	-	-	-
UG	8	-	-	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	-	-	-	-
Others	-	-	-	-
Total	8	-	-	-

##### 1.2. (i) Flexibility of the Curriculum : CBCS/Core/Elective option/Open options: CBCS

##### (ii) Pattern of programmes:

Pattern	Number of Programmers
Semester	6
Trimester	-
Annual	-

##### 1.3. Feedback from stakeholders \* Alumni

Parents

Employers

(On all aspects)



## Students

Modes of Feedback: Online

Manual

Co-operating schools (For PEI)

**\*Please provide an analysis of the feedback in the annexure.**

### Criterion-II

#### 2. Teaching Learning and Evaluation

2.1. Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	others
06	06	-	-	-

2.2. Total No. of permanent faculty with Ph.D:

1

2.2. Total No. of permanent faculty with M.Phil

2

2.3. Number of faculty positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
-	-	-	-	-	-	-	-		

2.4. No. Of Guest and visiting faculty and Temporary faculty

Contract -02

Part time-1

Guest faculty -13

Visiting faculty -0

## 2.5. Faculty participation in conferences, Symposiums and workshops

No. of Faculty	International level	National Level	State Level
Attended	-	-	1
Presented Papers	Nil	01	Nil
Resource Papers	-	-	-

## 2.6. Innovative processes adopted by the institution in Teaching and learning.

- Learner centered Methods Via student seminars, Group Discussions, Debate, Field work; Project work, Group work Task based learning and ICT based learning like web projects have been adopted.
- Introduced field work, Project work, Land to Land, Exposure of students to practical real time environment, engaging them in extension activities.
- Charts / display boards /Models are some of the Teaching aids used by the teachers.
- Faculty forums have been established in the college to enable the staff to share their knowledge with other faculty to share knowledge in reciprocate manner on recent advancements in Teaching/ Learning Methodologies.

## 2.7. Total No. of actual teaching days during this academic year (2018-2019)

234

2.8. Examinations/Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions).

*Under the new semesters pattern, for theory papers, external spot valuation for 75 marks has been done by the university and for remaining 25 marks internal evaluation is done by the respective departments at the college level.*

2.9. No. of faculty members involved in curriculum Restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development Workshop

01

1. Sri. P. Mahalakshmi Naidu acted as Board of studies chairman for mathematics at GDC Autonomous Tuni for 2018-2019 academic curriculum.

2.10. Average percentage of attendance of students:

75%

2.11. Distribution of pass percentage 2018-2019 VI SEM.

I Sem:

Title of the Programmes	Total No. of students appeared	Passed	Percentage	Remarks
B.A	68	25	36.76	
B.COM	61	22	36.07	
BSC	75	10	13.33	

IISEM

Title of the Programme	Total No.of students appeared	Passed	Percentage	Remarks
B.A	0	0	0	
B.COM	0	0	0	
BSC	0	0	0	

IIISEM

Title of the Programme	Total No.of students appeared	Passed	Percentage	Remarks
B.A	50	14	28	
B.COM	52	19	36.54	
BSC	54	19	35.19	

#### IV SEM

Title of the Programme	Total No. of students appeared	Passed	Percentage	Remarks
B.A	0	0	0	
B.COM	0	0	0	
BSC	0	0	0	

#### V SEM

Title of the Programme	Total No. of students appeared	Passed	Percentage	Remarks
B.A	64	11	17.19	
B.COM	46	28	60.87	
BSC	33	18	54	

#### VI SEM

Title of the Programme	Total No. of students appeared	Passed	Percentage	Remarks
B.A	64	30	46.88	
B.COM	46	28	60.87	
BSC	33	20	60.61	

#### **2.13. How does IQAC contribute monitors/ evaluate the Teaching & Learning processes.**

1. IQAC prepares Institutional Action plan criteria wise at the beginning of the academic year.
2. Continuous monitoring done by IQAC department wise and ensure the implementation institutional action plan throughout the academic year.

3. IQAC guides all the departments in executing the departmental action plans throughout the year.
4. IQAC monitors the status of action plan department wise quarterly and suggests methods to improve the quality in departmental and curricular and extracurricular activities.
5. IQAC organizes seminars/guest lecturers/workshops for the faculty members to improve the Institutional Quality Maintenance and for improving the Teaching Quality.
6. IQAC continuously motivates and guides the staff members to pursue PHD and to apply for research projects.
7. Academic activity Register is maintained at college level. Each and every Academic activity is entered into the register department wise and month wise as soon as the activity done.
8. Feedback is collected by the IQAC from IQAC from alumni every year on curriculum infrastructure student support services.
9. IQAC along with principal evaluates Academic performance Indicators API of the faculty members and submits the report to commissionerate of collegiate education.
10. Students performance is monitored through continuous Internal Assessment.
11. At the end of the academic year IQAC conducts Internal Departmental Audit to evaluate all the activities done by each department.
12. Internal audit by IQAC and external Academic Audit by CCE helps the college strengthen and enhance the transaction of its academic functionality.

Initiatives undertaken towards Faculty Development:

Faculty/Staff Development Programmer	No. of faculty benefitted
Refresher Courses	1
UGC- Faculty Improvement Programmer	0
HRD Programmes	0
Orientation Programmes	1
Faculty Exchange Programmer	0
Staff training conducted by the University	0
Staff training conducted by CCE, AP	0
Staff training conducted by other institutions	0
Summer/winter school workshops	0
Others	0

## Details of Administrative and Technical Staff

Category	Number of Permanent Employees	Number of Vacant positions	Number of permanent positions (filled during the Year)	Number of positions filled temporarily
Administrative staff	1	6	0	2
Technical Staff	0	0	0	1

### Criterion –III

#### 3. Research, consultancy and Extension

Major Activities during the year in the sphere of extension activities and Institutional social Responsibility

1. NSS Units conducted AIDS Rally and community Awareness programme on 1-12-2018.
2. NSS Units International YOGA DAY ON 21-6-2018.
3. Women Empowerment cell organized a programme On women empowerment on International Women's Day celebrations on 8-3-2019

#### 3.2 Details regarding projects

	Completed	Ongoing	Sanctioned	Submitted
Number	0	0	0	0
Outlay in Rs Lacs	NA	NA	NA	NA

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	0	0	0	0
Outlay in lacs	NA	NA	NA	NA

#### 3.4 Details in research publications

### 3.4 Details in research publications

	International	National	Others
Peer Review Journal			
Non peer review Journals			
e-journals			
Conference proceedings			

### 3.5 Details on impact factor of publications

Range                  Average                  H – index                  Nos. in Scopus

### 3.6 Research funds sanctioned and received from various funding agencies, industry and other organizations

Nature of the project	
Major Projects	
Minor projects	
Interdisciplinary Projects	
Industry sponsored	
Projects sponsored by the university /college	
Students research projects (other than compulsory by the university )	
Any other (specify)	
Total	



3.7 No of books published i) With ISBN NO

Chapter in Edited Books

ii) Without ISBN NO

3.8 No of university Departments receiving funds from

UGC-SAP

CAS

DST-FIST

DPE

DBT SCHEME /FUNDS

3.9 FOR colleges

Autonomy

CPE

DBT star Scheme

INSPIRE

CE

Any other specify

3.10 Revenue generated though consultancy

3.11 No of conferences

Organized by the Institution

Level	International	National	State	University	College
Number	0	0	0	0	0
Sponsoring agencies	NA	NA	NA	NA	NA



3.12 No of faculty served as experts, chairperson or resource person

3.13 No of collaborations                      International                      National                      other

3.14 No of linkages created during this year

3.15 Total budget for research for current year in lacs:

From funding agency                      a age From management   of university /college

Total

3.16 No of patents received this year

Types of patent		Number
National		
International		
Commercialized		

3.17 No of research awards / recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College

3.18 no of faculty from the InstitutionWho are PhD GuidesAnd students registered under them  
NIL

3.19 No of ph .D awarded by faculty from the Institution  
NIL

3.20 No .of Research Scholars receiving the fellowships Newly enrolled + existing ones

JRF                                  SRF                  Pr                  Projects fellows                                  Any other

3.21 No of student participated in NCC events :

University level :0                  State level: 0

National level : 0                                  International level : 0

3.22 No of student participated in NSS events :

University level :02                                  State level

National level                                  International level

3.24 No of Awards won in NSS :

University level                                  State level

National level                                  International level

3.25 No of Extension activities organized

University forum                                  College forum : 08

3.26. No of Awards won in NCC

University level ; 0                                  State level ; 0

National level ; 0

Internationals Level ; 0

#### **CRITERION 4**

#### **INFRASTRUCTURE AND LEARNING RESOURCES**

#### **4.1. Details of Increase in Infrastructure facilities:**

Facilities	Existing	Newly created	Source of fund	Total
<u>Campus area</u>	16.25 acres	-	=	16.25 acres

Class rooms	23	-	-	23
Laboratories	4	-	-	-
Seminar Halls	1	-	-	-
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year	-	-	-	-
Value of the equipment purchased during the year (Rs. In Lakhs)	-	-	-	-
others	-	-	-	-

#### 4.2 Computerization of administration and library

#### 4.3 Library Services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	8543	518119	1134	232500	9677	750679
Reference Books	2431	243100	0	0	2431	243100-
e-Books	-	-	-	-	-	-
Journals	1	500	-	-	1	500
Digital Database	-	-	-	-	-	-
CD & Video	07	2000	-	-	07	2000
Others (Specify)	-	-	-	-	-	-

#### 4.4 Technology up gradation (overall)

	Total Computer s	Compute r Labs	Internet	Browsin g Centers	Compute r Centers	office	Department s	other s
Existin g	34	1	16	1	1	2	2	
Added	-	-	-	-	-	-	-	-
Total	34	1	16	1	1	2	2	-

#### 4.5 Computer, Internet access, training to teachers and students and any other programme

for technology up gradation (Networking, e-Governance etc.): Internet connection has been given and accessed by all the students and staff.

#### 4.6 Amount spent on maintenance in lakhs:

I. ICT

II. Campus Infrastructure and facilities

III. Equipments:

IV. Others:

Total

### **Criterion – V Student Support and Progression**

Contribution of IQAC in enhancing awareness about Student Support Services  
**IQAC** has been putting efforts continuously to upgrade the student support services and to enhance the quality in services.

**IQAC** is making efforts to upgrade the library facilities, to establish e-class rooms with smart boards , to construct new class rooms , Upgrade the required scientific equipment in laboratories with Sanctioned CPDC Funds which is under process.

**IQAC** has been bringing awareness on Student support services available at the campus viz., Canteen facility, Grievance Redressal, Anti ragging Cell, Health centre, Insurance ,Yoga classes, Martial arts classes etc.

Special training to the students in skills like Soft skills, Communication skills, Computer skills etc to face campus interviews through Jawahar Knowledge Centre (JKC).

Commerce Department is conducting certificate course in Tally erp(with gst) , Financial Literacy

**5.1** 6 Departments organized a total of 9 sessions on to guide the students , bringing awareness on Careers in Multiple sectors, Eligibility, various courses in different universities , Information on Entrance tests etc .

The existing infrastructural facilities of sports and games are made available to all the students. Moreover, Students are constantly encouraged to participate more at University / State / National level events. In 2019-20 Students participated and won several prizes in sports and games at District/University/State levels in valley ball and Running in competitions.

Each department is advised to give coaching for P.G entrance and other competitive examinations. Following this initiative , students from 12 departments (Viz., Telugu-02, English-03, History-01, Economics-02, politics-01,Commerce-03, Mathematics-01, physics-01, Chemistry-02, computers-02,Botany-1 , Zoology-01,) got benefitted by joining P.G Courses.

## **5.2 Efforts made by the institution for tracking the progression**

Regular Class work and strict vigil to attendance.

Continuous evaluation of student through timely counseling sessions.

Regular tests and Assignments .

Conduct of internals, mid-exams Pre-final exams.

Identifying slow learners and Unsuccessful candidates and conducting remedial classes during evening 4pm to 5pm hours.

Identifying Advanced learners and motivating them to achieve their goals by providing additional study material, making them subscribe to online journals, Motivating them to participate in all types of academic competitions at College/University/District/State.

Organizing Workshops, Student Seminars, Quiz, Debate, Elocution Group Discussions, Project works , group work , pair work for advanced learners bringing out the academic zeal and spirit in them.

Created special interest and competitive spirit among the students by establishing Proficiency and Endowment prizes to those students who excel in studies. Staff are motivated to contribute.

Quick response and swift action on student related issues and institutional developmental

initiatives / Plans through Staff council, CPDC and advisory committees.

**5.3 (a) Total Number of students**

<b>UG</b>	<b>PG</b>	<b>OTHERS</b>
596	<b>0</b>	-

(B)No. Of students outside the state

-

(C)No of international students

-

Last year -2018-2019							This year – 2019-2020						
gener al	sc	st	obc	phw	minorit y	total	gener al	sc	st	obc	phw	mino rity	total
Male : 35	Male : 169	Male : 93	Male : 88	Male : 02	Male : 05	<b>Male : 392</b>	Male : 30	Male : 137	Male : 113	Male : 69	Male : 05	Male : 06	<b>Male : 360</b>
femal e:11	female :45	femal e:84	femal e:21	fema le:02	female: 05	<b>female: 168</b>	femal e:10	femal e:74	femal e:116	female :33	female: 00	femal e:03	<b>female:1 236</b>

Demand ratio 1 :2 dropouts – 10%

Details of student support mechanism for coaching for competitive examinations (If any)

Eleven departments given PG Entrance coaching along with Competitive Exams coaching to selected final year outgoing students in their Respective Subjects. As a result total of 8 Students from 10departments (Viz.,History-01, Economics-01, Commerce-02, Mathematics-02, Chemistry-02,) got benefitted bythrough Post Graduation coaching for AUCET and ANU CET.

Adi Kavi Nannaya University Entrance Test. 50

No. of students beneficiaries - 2

**5.4 No. of students qualified in these examinations**

NET - SET/SLET - GATE - CAT -  
IAS/IPS etc - State PSC - UPSC - Others -0

**5.5 N.S.S UNIT 1&2 SPECIAL PROGRAMMES AND THE ACTIVITIES**

N.S.S UNIT-1 SPECIAL CAMP CONDUCTED ON 22-01-2019 TO 29-01-2019  
**J.VIJAYA BABU (DEPARTMENT OF ECONOMICS)** N.S.S PROGRAMME OFFICER  
AND 49 STUDENTS PARTICIPATED IN THIS PROGRAMME AT GURAVAIGUDEM-1  
AND IN THIS NSS PROGRAMME WE CONDUCTED PROGRAMMES AS FOLLOWS

**CH.RAMADEVI (DEPARTMENT OF COMMERCE) N.S.S PROGRAMME OFFICER AND 49 STUDENTS PARTICIPATED IN THIS PROGRAMME AT GURAVAIGUDEM-2**

**BOTH NSS UNIT -1 AND UNIT-2 CONDUCTED THE FOLLOWING PROGRAMMES**

- 03-01-2019 HEALTH AND HAPPINESS
- 04-01-2019 SWACH ANDHRAPRADESH
- 05-01-2019 EDUCATION DEVELOPMENT AND AWARENESS ON LITARECY
- 08-01-2019 JANMABHUMI AND GRAMASABHA
- 10-01-2019 VISION SWARNANDHRAPRADESH
- 25-01-2019 NATIONAL VOTERS DAY
- 26-01-2019 REPUBLIC DAY
- 28-01-2019 SURYA NAMASKARALU
- 02-06-2019 NAVA NIRMANA DHEESKHA
- 31-07-2019 ANTI RAGGING AWARENESS PROGRAMME
- 

**5.6Details of student counselling and career guidance**

The following Depts. organized various programmes on Career Guidance programmes. They stressed upon the importance of career building, career planning, goal setting, various employment opportunities in different sectors ,PG courses and qualifications required, interview skills etc.

The Dept. of Economics organized Career guidance programmer **“Ways and means to get jobs for all competitive examinations** “on 15-11-18.

The Dept. of Commerce organized "career Guidance programmer on Employment Opportunities” created in view of Digitalization and opportunities existing in banking sector and special awareness programs on GST on 18-02-2019.

5.6 JKC trains the students in Soft skills, Communication skills, Aptitude, Reasoning etc. 108 IN THE YEAR OF 2018-19

No. of students benefitted Details of campus placement On campus Off Campus Number of Organizations Visited Number of Students Participated Number of Students Placed Number of Students Placed AS Below particulars

S.no	COMPANY NAME	POSITIONS OFFERED	ELIGIBILITY	SALARIES	SELECTED STUDENTS

1	INNOVE SOURCE	SALES PROMOTION	DEGREE	14000	08
2	SAKSHI PUBLICATIONS	"	DEGREE	8000	03
3	HETRO DRUGS	PRODUCTION CHEMISTS	DEGREE (CHEMISTRY)	14000	8
4	HERO GROUPS	SALES PROMOTORS	DEGREE	13500	7
5	YOUTH FOR JOBS	TRAINEES	DEGREE	-	03

### **5.8Details of Gender sensitization programmes**



## **WOMEN EMPOWERMENT CELL**

K.Ramamadhuri lecturer in commerce and Students participated in the programme of International girls day on 11-10-2018. in this programme we discussed about the girls importance education and career development some girls students give the valuable words for this programme.

The department of women empowerment cell conducted programme of “**AMMAKU VANDANAM**” ON 22-01-2018 students participated in this programme 350.

## **DEPARTMENT OF PHYSICAL EDUCATION**

The Department of Physical Education trained 10 Women students in Running competition  
The Department of Physical Education  
sensitization programmes as follows

The Department of Physical Education conducted the programme of “**ANANDA LAHARI**” ON 11-01-2019 and conducted some sports and games that is shuttle,khokho,rangoli,kabaddi and 100meters,200 meters,400meters running and long-jump and high jump shot-put etc,.. and give the prizes to the winners.

The Department of Physical Education conducted the programme of **National sports day on 29-08-2018** and shuttle,khokho,rangoli,kabaddi and 100meters,200 meters,400meters running and long-jump and high jump shot-put etc,.. and give the prizes to the winners.

### **5.9 No. of students participated in Sports, Games and other events State/ University level - 11**

National level - 06

International level - 0

No. of students participated in cultural events

State/ University level - 03

National level

No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level

Cultural: State/ University level

National level - International level -

National level - International level -

### 5.10 Scholarships and Financial Support on 2018-2019

Number of students Amount – under processing = 391(Total students)

Financial support from Government = Vidya Deevena & Vasathi Deevena – **49,86,837/-**

Fee Reimbursement– **10,04,523/-**

Financial support from other sources – under processing

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**5.11**Financial support from Institution –

Number of students who received –

International/ National recognitions –

### 5.12

Student organized / initiatives –

Fairs : State/ University level –

Exhibition: State/ University level –

### 5.13

-

National level

-

National level

No. of social initiatives undertaken by the students

**5.14**Major grievances of students (if any) redressed:

-

International level

-

International level

-

04 Minor Grievances addressed.

## **Criterion – VI**

### **6. Governance, Leadership and Management**

#### 6.1 State the Vision and Mission of the institution

##### **Vision:**

The College envisages evolving into a Premier Institution imparting quality education embedded with Values and Skills leading to the development of Nation.

##### **Mission:**

- Empower young students to face the challenges of life with courage and commitment.
- Mould the students as builders of a just and humane society founded on ethical values.
- Promote a learning community in which all especially those from less privileged sections, form an integral part to create a holistic personality development.
- Provide need- based and skill- based training to develop a workforce of women and men with abilities to globally compete to be entrepreneurs, to be self reliant.

#### **6.2 Does the Institution has a management Information System**

No

#### **6.3 Quality improvement strategies adopted by the institution for each of the following:**

##### **6.3.1 Curriculum Development**

- The institution followed the Curriculum designed and developed by the affiliating University until 2014-15. The University has changed its syllabus and question paper pattern w.e.f 2013-14. In 2015-16 under the new pattern of question paper for II year and III year Degree students the 100 marks paper is split up into 75 (external) + 25 (internal).
- In 2015-16 Semester System is introduced all over the state uniformly and new syllabus has been Introduced in all subjects by APSCHE and the Parent University. 2015-16 followed Semester System, CBCS Pattern.
- First Year & Second Year Degree Courses in 2016-17 followed Semester System

##### **6.3.2 Teaching and Learning**

- The Institution has followed the Academic calendar of the Affiliating University. The State level Academic Calendar prepared by Commissioner of Collegiate Education, Government of Andhra Pradesh acts as a guideline for preparation of Institutional plan.
- At college level IQAC prepares Institutional Plan and Academic calendar well in advance keeping in view the 90 teaching days required in a semester and conduct of the approved scheme of instruction and evaluation for various courses.

➤ Each Department prepared an Academic Action plan and accordingly each Faculty Member prepared a month wise Teaching plan and Synopsis.

➤ While adopting Lecture method to reach out to the students of varied comprehension levels, various supportive and supplementary strategies are adopted such as the use of ICT gadgets ( OHPs, PPTs, Videos , Pdf's ), teaching aids such as Models , specimens, charts ,slides. Interactive session takes place as soon as the topic is covered.

➤ Syndicate method and project based learning do exist. For new and advanced topics invited guest lectures, Seminars and workshops are conducted with experts in the field. Moreover, class seminars, group discussions; Debates, Quiz are common for every subject.

➤ Communication skills, employability skills are improved through JKC training. MANA TV lessons telecast by CCE are supplementary to teaching. Reference books, Magazines, CDs, DVDs, journals are made available for both students and staff in the main library as well as in the departmental libraries.

➤ more importance is given to student centric teaching methods primarily in science departments like project works, Group works, Field works, Industrial tours, Lab to Land, giving on line assignments, Web projects, video lessons, Poster presentations etc.

➤ In Humanities and Social Sciences task based activities, peer and group learning, seminars, study projects, study tours etc are followed.

### **6.3.3 Examination and Evaluation**

➤ The College followed the annual pattern of examination as designed by the University for III UG students in 2016-17. 100 marks theory paper has been divided into 75 marks for external (by University) and 25 marks for internal evaluation (by respective departments) as per university Examination Pattern.

➤ Continuous evaluation has been done internally by giving Assignments, conducting two Mid examinations, finally pre-final examinations.

➤ Under Semester system 25% of marks are assigned for internal assessment and 75% for External Semester examination. Evaluation pattern is as follows in 2016-17.

#### **UG I & II Year (Semester System)**

Viva =5 marks

Assignments/ Seminars= 5 marks

Two mid's average= 15 marks

Total internal=25 marks

External marks=75 marks

Overall subject having = 100 marks

### **6.3.4 Research and Development External Evaluation**

- The College encouraged the faculty to pursue research through PhD & MRP.
- The Completed and ongoing UGC Sponsored research projects are: Nil
- One Major Research Project (MRP) : Nil
- One faculty member is pursuing PhD on part-time basis at Department of Mathematics Andhra University, Vishakapatnam.

### **6.3.5 Library, ICT and physical infrastructure / instrumentation**

- The total carpet area of the Central library is 608.56 Sq. Ft.
- The total numbers of reference books are 2247. There are 07 CDs & DVDs, and other books viz., encyclopaedias and sports books are 39. The library is equipped with computers, a photocopy machine and reading and reprographic facilities.

### **6.3.6 Human Resource Management**

- Administration at the institution level is decentralized. Committees are formed involving Teaching and Non Teaching staff for executing various administrative responsibilities/tasks to ensure participation and transparency.
- Academic committees actively partake in planning, performing and achieving Academic goals.
- Authority on Recruitment, Selection and Induction of Personnel is the Govt. of A.P through its executive organ CCE (Commissioner of Collegiate Education), Hyderabad. However, at institutional level the important administrative decisions of staff council, various committees and IQAC are placed before the CPDC (College Planning and Development Council) for its approval.
- The College Staff Council, IQAC and CPDC make and execute decisions at the Institution level in the aspects of Institutional Planning, Personnel administration, Training and development of Staff and students, performance monitoring and reward management, Talent hunt, Student career planning etc.,
- Faculty development is done through Orientation Courses, Refresher courses and other training programmes.

- Tutor – Ward System is in operation for monitoring student progress.
- Student’s Union opinion is taken on important decisions. Student representatives take part in quite a few Academic and administrative committees.
- Parents and Alumni are involved in various committees of policy making.

### **6.3.7 Faculty and Staff recruitment**

- The faculty and staff recruitment is done by the Govt of A.P through APPSC (Andhra Pradesh Public Service Commission) and also through promotions and transfers.
- However, the vacant posts are engaged with Guest faculty at the Institutional level .

10 Guest faculty are engaged in 2018-2019.

### **6.3.8 Industry Interaction / Collaboration**

- All Departments organized field trips, industrial visits, Skill development and Employability initiatives, MOUs as per their academic action plan.

### **6.3.9 Admission of Students**

- Admission process is open, transparent and made on merit basis. Government / University norms, Roster system are followed in selections. There is no specific cut off mark in the selection procedure.
- Admissions are made for Conventional, Self finance and Vocational courses. Reviews are made at every step to see the entire process transparent and intact in projecting the procedural values in selecting the candidates.

### **6.4 Welfare schemes**

- Teaching and Nonteaching staff avail all the welfare schemes provided by Government of Andhra Pradesh for the staff.
  - There are welfare schemes available for teaching and non-teaching staff, which are as follows:
    - Facility of Group Medical Insurance apart from EPF, APGLI and gratuity fund is available for the confirmed staff of the non-grant unaided section.
- Teaching Staff club and Govt. Health scheme Non teaching Govt. Health scheme Students Welfare Scholarships, Health insurance, Proficiency and Endowment prizes for meritorious students.

### **6.5 Total corpus fund generated:Rs:**

**6.6 Whether annual financial audit has been done:** Yes No ✓

6.7 Whether Academic and Administrative Audit (AAA) has been done? **YES**

Audit Type External Internal

Yes/No Agency Yes/No Authority Academic Yes CCE Yes IQAC  
Administrative Yes RJD Yes PPL

**6.8 Does the University/ Autonomous College declare results within 30 days?**

For UG Programmes Yes ✓/No

For PG Programmes Yes - No

**6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?**

➤ For II and III UG students presently, annual pattern of examination has been followed by the college. With effect from 2013-14, the 100 marks theory paper has been divided into 75 marks for external (by University) and 25 marks for internal evaluation (by respective departments). College is following the same annual pattern as university.

➤ There is a continuous internal evaluation for 25 marks through mute mode assessment which includes assignment, seminars, and two written tests per semester. The end semester exam (External evaluation) is for 75 marks.

➤ From 2015-16 in the CBCS pattern, 25% of marks are earmarked for

Continuous Internal Assessment by conducting written test (15 marks), seminar (5 marks), Assignment (5 marks) to test the students extensive as well as intensive knowledge of the subject. The end semester exam is for 75 marks. (Attendance marks in future)

➤ Credits for NSS Attendance etc is under active consideration for future

Implementation.

**6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?**

Not Applicable

**6.11 Activities and support from the Alumni Association:**

Alumni Committee:

1. J Vijaya Babu, Lecturer in Economics- Convenor
2. Ch. Rama Devi, Lecturer in Commerce – Member
3. A. Subba Rao, Lecturer in English – Member
4. B. Siddayya, Lecturer in Maths - Member

➤ Alumni Association meets twice annually. The main agenda was on enrolling and updating Alumni Members, Collecting contribution from the Alumni.

- In the Alumni association meetings feedback will be taken in prescribed formats on curricular, extracurricular activities, student support services, Infra structure etc.
- Alumni members support Institute in academic activities, gives suggestions, ideas and contribute financially in improving the infrastructure of the Institute.
- Alumni members aids in forming Collaborations, Linkages and also as resource persons.

### **6.12 Activities and support from the Parent – Teacher Association**

Committee:

1. P. Mahalakshmi Naidu, Lecturer in Mathematics – Convenor
2. J. Vijaya Babu, Lecturer in Economics – Member
3. M. Srinivasa Rao, Lecturer in Political Science - Memeber

- Parents expressed their doubts and fears regarding CBCS, Grading system, Examination reforms , Evaluation system etc .
- Institutional Action Plan and Academic calendar were placed before parent Teacher Association and feedback was taken on student support services and infrastructure.
- Parents and Teachers exchanged and expressed their views and concerns about the students and given their suggestions.

### **6.13 Development programmes for support staff**

- The support Staff are constantly encouraged to pursue their higher studies through part-time / distance education mode.
- Training is given to the support staff on basic computer operations by the computer science department.
- They are encouraged and relieved to attend Dept examinations and trainings given byMHRD Dept for upgrading Knowledge.

### **6.14 Initiatives taken by the institution to make the campus eco-friendly.**

- The campus has been made clean and green with the help of NSS volunteers, Eco Club, Students, Staff and Municipal Corporation.

Eco Club Members:

1. M. Srinivasa Rao – Lecturer in Political Science – Convenor
2. Ch. Prasanna Kumar, Lecturer in Botany – Member
3. K. Siva Sankar, Lecturer in Chemistry – Member
4. K.V.V. Sirisha, Lecturer in Commerece -Member



- Every Month Clean and Green programme (Swachch Bharat) has been organised by NSS Volunteers with all the Students and Staff for one hour to remove waste material, thorny bushes etc,
- Vanam- Manam, a plantation programmer is a regular activity by NSS Units in and surrounding campus.
- Class rooms and laboratories are made clean and have been put in order.
  - . ➤ implementing plastic free campus by using Glass, paper instead of plastic in the campus.
  - 2 NSS Units are putting special efforts to mobilize all the departments to continue plantation programmer in the campus to make the campus clean and green.
  - The separated dry and wet garbage and dried up bushes have been removed with the help of Municipality department.
  - There is no permission for the entry of outsider's vehicles into the college campus.
  - Separate parking place is allotted for vehicles in the college premises.

## **CRITERIA- VII INNOVATION AND BEST PRACTICES**

1 Environment consciousness

### Plantation :

Through the year plantation is done under the banner of N.S.S

\*N.S.S volunteers conduct clean and green programmes regularly to maintain cleanliness on the campus .

\*The practice of presenting saplings to the guests and requesting them to plant them is implemented.

### Innovations :

\*The vehicle free day.

\*Plastic free campus.

\*Through J.KC skills are implemented to the students

\*students study products are encouraged

### Vehicle free day

Every month last Wednesday conducted the vehicle free day.

Goal:

Air pollution is one of the major problems today,Especially in cities where the cluster of industries and the ever increasing number of motor vehicles by their carbon emissions contributes to it significantly . Both plant and animal kingdoms are affected by air pollutions and a severe damage is caused to the ecosystem by the pollutants, which also has undesirable effect on the population. The depletion of the ozone layer causes global warming that affects all the living organisms. The goal of this practice is creating awareness among the students and the public about the imminent dangers and hazards the earth has to face if corrective measures are not take into control air pollution.

The context:

Carbon dioxide and monoxide gases released into the atmosphere through vehicular exhaust are the primary air pollutants. a high level of this gases in the atmosphere cause respiratory problems like bronchitis, asthma and respiratory distress that may lead to the death of the infants and the world according to an observation of the world health organization, India has the highest death rate due to air pollution, mainly in the form of respiratory related complications. New Delhi is the case point with its highest air pollutions levels in the world.

In this context it is necessary that the college should adopt a practice that is not only educative but also contributes to the public cause. Reducing air pollution can be achieved to some extent by avoiding vehicular emission into the atmosphere. However, It is not possible to continuously or permanently avoid the use of motor vehicles today .but a day in the month can be made vehicle free. Both staff and students can use public transport, and if necessary, walk a little bit or use bicycles. So the college has earmarked the monthly last Wednesday vehicle free day.

The practices:

The practices is a simple not even staff members and students are not allowed to come to the college of his /her motor vehicle on the third Wednesday of this month . The staff and the students can use public transport or make some of their arrangements .But no personal motor vehicles will not be used. College gate will not be opened on that day to allow any motor vehicle inside. However some exceptions are allowed on health or other grounds ,But not a as a rule. For example, If any examination falls on that day, students and staff who have examination duty will have the option of either following the practice or not on that particular day. similarly, if any official visat are program is scheduled for that day, the practice may not be followed. As the college decided to implement this practice once in a month only, there were occasions when this practice could not be implemented. Increasing the frequency of the practice through discourse in the staff meeting, has not decided upon.

Evidence of success :

Though in the beginning, out of habit, students and staff failed to follow this practice, still the regular announcements, circulars and reminders helped them in remembering monthly last Wednesday as a special day and slowly the percentage who followed this practice stated to increase. The number of vehicles parked outside the college gate on the last Wednesday to decrease, and lesser request are now made for exemption.

Problems encountered resources required :

The main problem polytechnic college also including in our campus. Sometimes their vehicles are also stopped at the gate. Old students, parents, friends of faculty etc. Coming to the college on every month last Wednesday are also aggrieved some time. Giving explanation to them appease them.

#### Plastic free campus

Every month third Saturday plastic free day will be conducted by students and staff also.

Goals:

\*The goal of this practice is to clean the campus and make the students to participate Swatch hi seva.

\*TO link students with the practice free day programmer in order to generate awareness on usage and plastic and say “no” to plastic produce bags.

The context:

Most of the students use plastic shopping bags and other plastic items in their daily life. They throw away plastic In the college campus .The college campus is filled with used plastic.

The practice:

The staff council identified the plastic problem in the college campus. It was decided to conduct to plastic free day. Students were asked not to bring any plastic bags to the college. Students were instructed and guided by the staff to clean the college premises. Students and staff actively participated in plastic free day on every month third saturday.Due to this program plastic material was collected and college atmosphere was changed .Now the college atmosphere is neat and tidy.

Evidence Of Success:

\*Students say “no” to plastic produce bags.

\*Students and staff also carry re useful bags.

\*Students use dustbins instead of throwing the waste material on the floor.

Problems Encountered Resources Required:

Shop sellers are selling extensively in the town as well as in front of the college campus. Staff and students are mostly used only cotton bags.

Best practices:

\* Swachh bharat: To keep the campus clean and hygienic

\* Janmabhoomi mavuru : All staff members and students are voluntarily participated in this program as the call given by AP government .

\* Blood donation camp : Though the college NSS team and NSS volunteers conducted this program interested staff and students also participated in this program.

### Swachh bharat

GOAL: \_

To keep the campus clean and hygienic.

The context :

As the call given by the government of india for swachh bharat programme, it is the one of the best practice of all of us.

The practice:

Every month one day we need to conduct the programme swachh bharat practice. All departments students are participated in this programme.

Evidence of Success:

Students and staff are voluntarily participated in this practice as they believed that cleaning premises of the college is like cleaning their houses.

Problems encountered resources required:

College established in town area outcast. walkers also come to the college and no watchman dampen the spirit of the prentice.